

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **SUPERVISING PUBLIC HEALTH SANITARIAN**

Jurisdictional Class: **Competitive**

Date Adopted: **Jan 1, 1998(new)**

Date Revised: **07/14/00 (spec. reqmt)**

Jurisdictions: **County**

Union Status: **CSEA**

Pay Grade: **19**

DISTINGUISHING FEATURES OF THE CLASS: A Supervising Public Health Sanitarian supervises the environment health unit of a public Health Department. The incumbent works under general supervision of the Department Administrator and has considerable latitude and independence in performance of his or her duties, assisting the Administrator in environmental health planning, program analysis and management. The Supervising Public Health Sanitarian is responsible for training and supervising subordinate personnel as well as keeping environmental health records and insuring that the unit operates in compliance with all applicable laws and regulations, and with all county and departmental policies and procedures. This position is distinguished from Public Health Sanitarian by supervisory responsibilities. However the incumbent may also perform all duties of a Public Health Sanitarian, particularly in more difficult or complex cases. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Plans and executes one or more environmental health programs;

Prepares schedules and assignments and reviews and supervises the work of Public Health Sanitarian and Technicians;

Interprets laws, regulations and laboratory reports;

Prepare reports and recommendations on administrative, fiscal, and technical issues;

Inspects food handling establishments, water supplies, sewage disposal systems, bathing beaches and swimming pools, refuse disposal sites, X-ray installations, temporary and permanent residences and farm labor camps;

Conducts pollution and soil percolation studies;

Studies present and proposed local regulations to determine conformity with the state Sanitary Code;

Serves as an environmental health consultant to local jurisdictions and agencies;

May collect food, water, air, soil, and other samples for laboratory examination;

May testify at enforcement proceedings.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge of modern scientific inspection methods and environmental health principles; Good knowledge of environmental health laws, rules, and practices; Ability to keep prepare reports, keep records and training and supervise others, prepare and deliver effective presentations, secure the interest and cooperation of civic groups and officials, and develop good public relations. Initiative, dependability, tact, courtesy and sound judgment.

MINIMUM QUALIFICATIONS:

- (A) Graduation from an accredited college or university with a bachelor's degree in environmental health, public health or biological science and two year's experience in a supervisory position in a public health agency, **OR**

Last Reviewed: n/a

Last Updated: n/a

Reviewed By: n/a

Last Reallocated: n/a

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **SUPERVISING PUBLIC HEALTH SANITARIAN**

- (B)** Graduation from an accredited college or university with a bachelor's degree in biological sciences **AND** two (2) year's experience as a public health sanitarian **AND** two (2) year's experience in a supervisory position, **OR**
- (C)** An equivalent combination of training and experience as determined by the limits of (A) and (B) above.

NOTE: Part-time employment can be pro-rated to count towards fulltime (Example: six (6) months PT equals three (3) months FT) and a higher level of education can be pro-rated for experience up to a year.

SPECIAL REQUIREMENTS:

1. Incumbent must have completed a prescribed training course approved by the New York State Department of Health; and
2. This class requires extensive travel. Incumbent will be required to possess a valid, appropriate level, New York State Motor Vehicle operator's license.

Last Reviewed: n/a
Last Updated: n/a
Reviewed By: n/a
Last Reallocated: n/a